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## **ADVISORY COMMISSION REGULAR MEETING**

**June 15, 2026  
5:30 PM**

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### **Agenda**

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## **1. Call to Order**

- Welcome
- Roll Call
- Determination of Quorum

## **2. Approval of Previous Minutes**

- Review of May meeting minutes
- Motion to approve

## **3. Rec Jam 5K & Disc Golf Tournament Planning Discussion**

Discussion regarding upcoming special events.

Topics may include:

- Rec Jam sponsorship packets distributed and commitment forms available
- Sponsorship fundraising update
- Sponsorship deliverables
- Disc Golf Tournament coordination, awards, and course preparation

## **4. Department Project Updates (FEMA Rebuild Projects)**

- Updates on FEMA-funded park and facility repairs
- Ballfield project status (lighting and scoreboards remaining)
- Dog park project completion
- FEMA reimbursement process update and ongoing challenges

## **5. Parks & Recreation Master Plan Update**

Discussion regarding the Parks & Recreation Master Plan process and development of draft recommendations.

Topics may include:

- Summary of public open house feedback
- Review and discussion of draft recommendations
- Discussion of funding strategies and implementation priorities
- Update on Recreation Park analysis and conceptual development
- Review of conceptual Recreation Park bubble diagrams (if available)
- Alignment of draft recommendations with Haywood County TDA's Four Pillars
- Advisory Commission input on recommendations prior to final draft development
- Update on Steering Committee Meeting #3 scheduling
- Final Steering Committee Meeting scheduled for June 22, 2026, from 1:30 PM – 2:30 PM

## **6. Discussion – County Funding Support & Next Steps**

Discussion regarding coordination with Haywood County related to Parks & Recreation funding.

Topics may include:

- Tentative timeline for submitting funding request to Haywood County Commissioners (September 2026)
- Update regarding proposed joint meeting with Haywood County Parks & Recreation leadership
  - Kevin Fitzgerald has indicated he will consult with the County Manager's Office regarding the request
  - It was mutually agreed that a joint meeting should not occur until a new Haywood County Parks & Recreation Director has been hired
- Development of quarterly reporting metrics:
  - Review of current participation data indicating approximately **35% Town residents and 65% County residents** for both Recreation Center membership utilization and youth program participation
  - Discussion of how resident participation data may support future County funding requests
  - Continued tracking and reporting of resident utilization trends
- Strategy to encourage County resident participation at upcoming Commission meetings

## **7. Kiwanis Playground 2.0 Update**

- Kiwanis Club has received a conditional TDA grant award of \$90,000
- Grant is contingent upon receipt of PARTF funding
- Potential site plan modifications to incorporate visitor-focused enhancements

## **8. Department Updates / Commission Questions**

- General department updates
- Opportunity for Commission questions

## **9. Other Business**

## **10. Adjournment**